



EASY INDEX:

- Admission Information
- Alcohol & Nudity
- Booth Restrictions
- Customs Information
- Electrical Information & Link to Order **DUE: OCTOBER 31ST**
- Exhibitor Badges
- Facility Address
- Food & Sampling Guidelines **DUE: October 25th**
- Forklift Service
- Insurance
- Internet / Wi-Fi Information & Link to Order **DUE: October 31ST**
- Official Printer
- Parking Information & Link to Order **DUE: October 31ST**
- Security
- Shipping Information
- Show Dates
- Show Furniture & Equipment Form **DUE: October 31TH**
- Show Furniture & Equipment Information
- Show, Move-In & Move-Out Hours
- Signs & Banners



#201, 7710 5 St. SE
Calgary, Alberta T2H 2L9
Ph: (403) 242-0859
Toll Free: 1-800-626-1538
Fax: (403) 246-3856
www.canwestproductions.com

SHOW MANAGEMENT

The **Edmonton Taboo...The Naughty But Nice Sex Show** is managed and produced by Canwest Productions Inc.

- **Kevin Blackburn, Show Director** - kevin@canwestproductions.com
- **Darryl Rosengreen, Account Manager** - dr@canwestproductions.com
- **Duncan Hall, Account Manager** – duncan@canwestproductions.com

Please Note, it is the responsibility of each Exhibiting Company to follow and abide by the rules, regulations and all deadlines set forth in the below Exhibitor Kit. Thank You!

SHOW DATES

- Friday November 15
- Saturday November 16
- Sunday November 17

SHOW HOURS

- Friday 5pm – 12 Midnight
- Saturday 1pm – 12 Midnight
- Sunday 12 Noon – 6pm

SHOW FACILITY ADDRESS/SHIPPING ADDRESS

- Edmonton Expo Centre – Hall G & H
7515 - 118 Avenue NW
Edmonton, Alberta T5B 4X5
Ph: 780-471-7377

MOVE-IN

Friday 8am-5pm *Show opens @ 5pm Friday

- Children (under 16) are strictly not permitted on the Show Floor during Move-in or Move-out as per Safety Regulations.
- A limited number of dollies are available to use on a first-come, first-served basis. Security guards will be posted at move-in doors. Exhibitors may enter the exhibit hall 2 hours prior to Show opening.

Dollies ARE NOT PERMITTED on aisle carpet at any time.

NOTE: All pop-up tents must be fire retardant with ticket of approval/confirmation displayed.

MOVE-OUT

Sunday @ Show Close 6pm – Midnight

- The Hall needs to be cleared out by 12 Midnight Sunday after the show closes.
- Product is left behind at the risk of the exhibitor and the facility may charge a handling/storage fee.
- As of 12:01am any exhibit materials & skids left behind will not be the responsibility of Show Management.
- Early move-out will not be tolerated. Removal or dismantling of exhibits or exhibit materials will not be permitted before Show Close at 6pm Sunday.

Please find a link to the floor plan: [CLICK HERE](#)

SHIPPING

Please ship all materials directly to the Show Facility address above, include:

- **The Edmonton Taboo Show**
- Location
- Full Company Name
- Booth #

IMPORTANT
Shipments will **ONLY** be accepted
at the time of **MOVE-IN**.
(date specific)

CUSTOMS & CARRIERS

- The official carrier and customer broker for this show is: **North American Logistics Services Inc. (NALS)** Mark Fowler, Director of Operations Ph. 778-328-2841, Toll Free 855-328-2841, Email mfowler@nalsi.com
- Exhibit booths and equipment from outside Canada may be brought in for the purpose of the show only without payment of duty under standard procedure. Please consult with NALS above.

ALTERATIONS TO BUILDING

- Painting, nailing, drilling, or screwing to the floor, walls or any part of the building is not permitted except by prior written approval of both Show Management and Building Management.



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SHOW FURNITURE DUE: OCTOBER 31st

- The official Show contractor is **Canwest Productions Inc.**
We are responsible for the following: furniture rentals (tables, chairs, etc.), draping, booth vacuuming & on-site labor.
All booths will be supplied with 8' high draping at the back, and 3' high on the sides.
- For additional requirements, please order in advance using the [Show Furniture & Equipment Order Form](#) attached.
**Charges will apply to any on-site orders*

NOTE: Exhibitors are responsible for any damage to equipment rented and will be charged accordingly (i.e. broken tables, broken chairs, etc.)

NOTE: Only the aisle carpet will be vacuumed at the end of each night. Arrangements for your own booth can be made through Canwest Productions. Please see Furniture and Equipment Order Form.

BOOTH CONSTRUCTION

- Booths may reach a maximum of 8' in height, and may not restrict sight lines (i.e. block) another exhibitor.
- Changes in the standard draping are at the exhibitor's expense.
- Nothing is to be pinned or stapled to the drape – "S" hooks are available from Canwest Productions.

SIGNS & BANNERS

- All booth signage and banners are to be professionally made and fit in the confines of your booth. Booth signage cannot block other exhibits. Arrangements can be made through the facility to hang your banners from the ceiling (for a fee). Click [HERE](#)
- All banner hanging must be done before aisle carpet is put down.
- Any banners or signage deemed inappropriate by show management will be removed and any cost associated with the removal would be charged back to the exhibitor.

FORKLIFT SERVICE

- Forklift Service is available on a first-come, first-served basis to offload/load shipments and stock.
- The forklift is ONLY available during move in and out.
- Unusually large or time consuming loads (i.e. hot tubs), need to be scheduled in advance. Please contact us direct.

OFFICIAL PRINTER

- The official printer appointed by Show Management:



Toll Free: 1-877-757-7468 **Ph:** 780-424-5220 **Email:** adminwest@rayacom.com

Servicing: Edmonton, Calgary, Vancouver, Kelowna, Burnaby, Red Deer, Saskatoon, Regina and Toronto.

FOOD & SAMPLING GUIDELINES DUE: OCTOBER 25th

- [Alberta Health Vendor Notification Form](#) and a [Food Sales & Sampling Form](#) must be submitted if sampling food products. Please submit your forms to bobbi@canwestproductions.com
- If electrical is required, please ensure you have ordered sufficient power for the number of appliances to be plugged in.

ELECTRICAL, INTERNET, PARKING DUE: OCTOBER 31st

- If power is required – please [CLICK HERE](#) to order online through ShowTech.
- If internet is required – please [CLICK HERE](#) to download order form.
- Parking Passes can be purchased ONLINE or pull a ticket on entry and pay at payment stations inside the Edmonton EXPO Centre at any time during move in day only. **enter through the 79 Street entrance

PLEASE NOTE: *Taboo...The Naughty But Nice Show is a Dark Show (dim lighting) If you require additional lighting please make your own arrangements.*

EXHIBITOR BADGES

- Exhibitor badges are generic, and will only be labeled with "Exhibitor", no company name, or individual name.
- Badges are available for pick up at the Show Office and are required to gain access to the Show.
- They must be worn at all times and are for booth personnel ONLY.
- Six badges will be provided per Booth when you check in. If your company requires more than 6, please contact us directly



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ADMISSION PRICES

- Adults -- \$20.00
- Advance Tickets -- \$15.00
- Purchase your tickets online at: www.tabooshow.com/edmonton

SAMPLES, SOUVENIRS AND SOLICITING

- Soliciting of business and/or distribution of samples and souvenirs will not be permitted in the aisles, the parking lots or in another exhibitor's booth, but must be confined to the exhibitor's own space.

INSURANCE

- Show Management, The Edmonton Taboo Show, The Edmonton Expo Centre/Northlands, and the City of Edmonton, will not be responsible for injury to persons, loss or damage of products, exhibits, equipment or decorations by fire, accident, theft or any other cause while in the show building or its environs.

Canwest Productions recommends all exhibitors have a \$2,000,000 minimum in liability insurance and have proof of insurance. To secure proof of insurance simply phone your insurance provider and ask for a certificate naming: Canwest Productions Inc., the Show name, current facility and city of the Show. There should be no additional cost from your insurance provider for this service.

NOTE: This is an official request. If proof of insurance is not supplied, Canwest Productions Inc. will not be held liable. For more information, please refer to the Insurance & Indemnity clause on our Terms and Conditions sent with the application.

SECURITY

- Security guards will be on site 24-hours a day and in the building during the hours of move-in, show hours and move-out.
- Show Management, cannot assume any responsibility for losses incurred from pilfering or any other causes.
- While Show Management will take all reasonable security measures to safeguard small items, removal of such items daily will minimize the possibility of loss from pilferage

SLANDER & DEFAMATION

- General Character and/or Company slights, abuse of any Canwest Productions Staff or insults of any kind will not be tolerated. Any exhibitor responsible will have their exhibit space cancelled (non-refundable) from the show.

ALCOHOL AND NUDITY

- Alcohol is strictly not permitted at your booth.
- Any Exhibitor caught with outside liquor will be asked to leave the premises.
- Please note nudity is prohibited by the facility.
- Please ensure models/staff are covered accordingly

ADMIT ONE Admittance Tickets

- Included with your Exhibitor Booth are 50 ADMIT ONE tickets (\$20 value each). These tickets will be provided via email as a PROMOTIONAL CODE, so your clients can order their tickets online. Contact kelsi@canwestproductions.com for your code. Tickets are courtesy of Canwest Productions and are meant for your client base & preferred customers only.

NOTE: TICKETS ARE NOT FOR RESALE, and the resale or dispersing tickets on-site or during Show Hours is strictly prohibited.

WILL CALL LISTS

- Each company has been provided promotional codes for preferred customers and clients. These tickets must be distributed before show hours.

NOTE: Will Call lists will no longer be accepted during the show. Thank you for your cooperation!

STAGE & SEMINAR PERFORMERS

- Please note The Edmonton Taboo Show and Canwest Productions accept no liability or responsibility in theft or injury, at or as a result of any seminar or stage act, presentation or performance. If you have any concerns prior to your performance, please contact an on-site Show Representative who will respond to the issue immediately.

CODE OF CONDUCT

- Canwest Productions Inc. is committed to creating a safe environment for all attendees, exhibitors, performers and staff. All cases are dealt with on a case-by-case basis. Limits can be violated deliberately, or through poor communication, misunderstandings, technical accidents, lack of knowledge, and/or lack of experience. If you experience or witness any sexual harassment, verbal/physical abuse, harassment or bullying, please contact Canwest Productions Show management.

It is important to us that you have a successful Show. If you need us at anytime, please visit the Show Office or look for our Show Staff on the exhibit floor. Thank you!



the naughty but nice **sex** show

Show Furniture & Equipment Order Form

Canwest Productions is pleased to welcome you to the **Taboo Naughty But Nice Sex Show**

Your exhibit booth includes: **8' backwall drape - black & 3' sidewall drape - black**

For additional booth furniture and equipment orders - please complete the form below.

Company Name _____

Email _____ Phone _____

City _____

Must be completed & returned to our office with full payment 2 weeks prior to the show

Please send to: kelsi@canwestproductions.com Fax: 403.246.3856

*** All On-Site orders are subject to a 25% rate increase.**

Tables	Skirted / Non Skirted	Quantity	Total
8' Table	\$50.00 / \$27.50		
6' Table	\$45.00 / 23.50		
4' Table	\$40.00 / 17.50		
Folding Plastic Chairs	\$8.00		
Fully Equipped 10x10 Booth Carpet, Table, 2 Folding Chairs	\$130.00/booth		

Pipe and Drape

Dressing Room	\$50.00 / room		
Additional Draping	\$15.00 / wall		

*** FLOOR COVERING IS MANDATORY IN ALL BOOTHS***

Carpet	Booth size _____ X _____	\$0.80 / sq. ft.
Booth Vacuuming (daily)	Booth size _____ X _____	\$0.20 / sq. ft. / day

Subtotal:

GST:

TOTAL:

PAYMENT

CHEQUE

CHEQUES PAYABLE TO: CANWEST PRODUCTIONS INC. #201, 7710 - 5 STREET SE CALGARY, AB T2H 2L9 PHONE: (403) 242-0859
Email: kelsi@canwestproductions.com www.canwestproductions.com

VISA/MC _____

EXP: _____

CVV# _____

I hereby authorize Canwest Productions Inc. to process payments per the above total to my Visa/MC.

****YOUR CVV# MUST BE INCLUDED FOR YOUR CREDIT CARD TO BE PROCESSED.**

EMAIL FUNDS (SEND TO Terra@CanwestProductions.com)

Use password: **TABOO2019**

INVOICE REQUEST (CHECK HERE FOR AN OFFICIAL INVOICE)

Initial _____